



PARIS ART FAIR – ARTIST VENDOR

RULES & REGULATIONS

Event Date: May 9th, 2015

Location: Love Civic Center, 2025 S Collegiate Dr, Paris, TX 75460

Mary Musick 903-517-5962, mmusick@chisumisd.org

1. The Paris Art Fair will be held rain or shine. Vendor space is only reserved with payment. Once a vendor application is processed, there are no refunds for any reason. Spaces are available on a first-come/first-served basis.
3. The Paris Art Fair organizers reserve the right to refuse any exhibitor for any reason deemed necessary. Commercial agents, dealers or manufacturers are not eligible for indoor Artist Vendor booths. Priority will be given to artists selling original work. Any product that is the result of a kit or non-original mold **MUST BE IDENTIFIED AS SUCH AND AS NON-ORIGINAL.**
4. Vendors will sell and display within the confines of their designated area only.
5. Artist Vendor space is indoors. There are no walls to affix anything to – nothing may be affixed to the walls of the civic center for any reason. Vendor display must be free-standing.
6. **Booth Spaces: 8'x10' for \$25.00 and 16'x10' for \$50.00.** There will be 2 optional tables available for \$5 each. Artist Vendors are responsible for their own chairs and method of display. Limited power will be available, and Vendor must provide his own electrical cords and connections. Booth assignments are made at the organizers discretion and is not negotiable.
8. Vendors should begin setting up on Friday May 8th from 3pm – 6pm. Photo ID is required at check-in. Vendors are allowed no more than 1 hour to unload. There is limited unloading space. **PLEASE CHECK IN BEFORE YOU PULL IN TO THE VENDOR AREA TO UNLOAD.** After unloading, vendors must move their vehicles to the designated parking lot. All setup is the responsibility of the vendor.
9. A vendor will be considered a **NO SHOW** if not checked in by 6pm on Friday May 8th, and forfeits their space and all fees. At that time, the space will be made available to other vendors. If a booth or table space is empty, it is not to be used by another exhibitor without permission from and payment to the Paris Art Fair. (This includes **NO SHOWS.**) Vendors are not allowed to **REMOVE DISPLAY UNTIL** after 3PM on May 9th.
10. All retail vendors **MUST** include a copy their State of Texas Sales Tax Certificate with this application, no exceptions.
11. All exhibited items are subject to approval and the Paris Art Fair and the organizers reserve the right to restrict the sale of any material or product they deem inappropriate or offensive. It is imperative that vendors accurately describe what they intend to sell so that on the day of the event they are not asked to leave. Remember: **NO REFUNDS.** Applicants are encouraged to use photos in their description of the products they intend to sell. Only products described on the application may be sold. No space can be used for lotteries, raffles, games, palm readings or other types of carnival activities.
13. The person listed on the application must be present at the event unless illness or injury has made that impossible and the Paris Art Fair management has approved a change in advance.
14. Alcohol, loud music/amplifiers, open flames of any kind, the sale of food and the sale of animals are prohibited.
15. The Artist Vendor Application is **due by Close of Business May 1st, 2015.**



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ARTIST VENDOR INFORMATION

Company/Booth Name: _____ Contact: _____

Address: _____

State: _____ Zip Code: _____ Email (required): _____

Cell Telephone: _____ Home/Work Telephone: _____

TYPE OF MERCHANDISE

Please refer to our rules, governing allowable merchandise, description and display. You must fill in this section. Attach or email photos of ALL products to be sold.

DETAILS

FEES BOOTH 8X10: \$25_____ BOOTH 16X10: \$50_____ #TABLES NEEDED \$_____ (\$5/ea, 2 max)

PLEASE READ AND SIGN BELOW

I have read the rules & regulations of the Paris Art Fair and agree to abide by the established rules. I understand that if I do not abide the rules & regulations, I will be asked to remove all merchandise and a refund will not be issued. I realize that all fees are non-refundable once accepted into the Paris Art Fair. I take full responsibility for myself, any person with me and my product(s). I hereby release the Paris Art Fair, its employees and any workers or volunteers associated with the Paris Art Fair from any and all liabilities arising from any occurrences, claims, losses, theft or damages resulting from participation in the Paris Art Fair. A copy of my State Sales Tax Certificate is included.

Signature: _____ Date: _____

Make Checks Payable To: THINK CHILD SAFETY and Mail To: Part Art Fair 2015 PO Box 9037 Paris, TX 75461-9037

FOR OFFICE USE ONLY – PLEASE LEAVE BLANK

Application Date: _____ Cash Amount: _____

Payment Date: _____ Check/Money Order Check #: _____

Date Confirmation Email Sent: _____ Booth Assignment: _____ Tax Cert? _____