



The CITY OF PARIS

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Minor Exterior Alterations *See below

(Additional permit application may be required)

CoA Number: _____

PROPERTY INFORMATION:

Address: _____

Business Name: _____

Downtown Historic District Church Street District Other Historic District _____

OWNER INFORMATION:

Property Owner's Name: _____

Property Owner's Address: _____ Phone: _____

Check all that apply:

- | | |
|----------------------------------|---|
| _____ Signs up to 50 s.f. | _____ Misc. repairs (describe below) |
| _____ Painting (approved colors) | _____ Reroofing (approved colors/materials) |
| _____ Awning | _____ Gutters/downspouts |
| _____ Fence | _____ Lighting & Landscaping |

DESCRIPTION OF PROPOSED PROJECT: _____

Sec. 7-158. Minor exterior alterations.

(a) **Application review.** If the director of community development determines that the applicant is seeking a certificate of appropriateness to authorize only minor exterior alterations, as defined in this section, the director shall review the application to determine whether the proposed work complies with the regulations contained in this section and all applicable historic district designation ordinances and approve or deny the application within five (5) working days of its receipt.

(b) **Appeal.** Any interested person may appeal the director's decision by submitting to the director a written request for appeal within thirty (30) calendar days of the director's decision. The written request for appeal starts the standard certificate of appropriateness review procedure by the historic preservation commission.

(c) **Minor exterior alteration defined.** For purposes of this section, "minor exterior alteration" is the installation of or alteration to awnings, fences, gutters, and downspouts; incandescent lighting fixtures; landscaping and hardscaping comprising less than twenty-five (25) percent of the front or side yard; restoration of original architectural features that constitute a change from existing conditions; painting of wood or other appropriate elements that constitutes a change in color from existing color; and additions and changes not visible from any street to the rear of the main structure or to an accessory structure.

NOTICE TO APPLICANT:

I have carefully read the complete application and know the same is true and correct. I hereby agree to comply with all provisions of local, State, and Federal Laws will be complied with, whether herein specified or not. As the owner of the above property or a duly authorized agent, I hereby grant permission to enter the premises and make all necessary inspections.

Signed: _____

Address: _____

Print Name: _____

Phone Number: _____

Date: _____

Email: _____