

City of Paris

FINAL PLAT SUBMITTAL CHECKLIST

Name of Proposed Final Plat: _____

Engineer/Surveyor who prepared the plat: _____

Date final plat received: _____

The following shall be submitted for the final plat to be a complete submittal. If any of the required information listed below is not provided, the final plat will not be accepted. The filling deadline is seventeen (17) days prior to the Planning & Zoning meeting, which is the first Monday of every month.

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| 1. | Submit 5 large folded copies (either 18" x 24" or 24" x 36") of the Final Plat, and 1 small (8-1/2" x 11") copy. The large plats shall be folded such that it will fit into a standard 10-inch x 13-inch envelope with title block facing out. | YES | NO |
| 2. | A disk or CD of the final plat. | YES | NO |
| 3. | Final Plat fee (\$100 plus an additional \$2.00 per lot)
Check should be made payable to the City of Paris. | YES | NO |
| 4. | A completed "Final Plat Review" checklist stating that the Final Plat has been reviewed and it meets all of the requirements of the "Final Plat Review" checklist. | YES | NO |
| 5. | A check made payable to the Lamar County Clerk for \$40.00 | YES | NO |
| 6. | A certificate of taxes paid from the Lamar County Appraisal District for all of the property included in the final plat. | YES | NO |

A corrected original mylar or vellum with the owners, developers and surveyor's signatures shall be submitted prior to the City Council Meeting (2nd Monday of the month) or the final plat will be denied. Comments will be provided after the Planning and Zoning Meeting (1st Monday of the month) .

Submitted by: _____ Date _____

Accepted by: _____ Date _____